Digital Cookie®
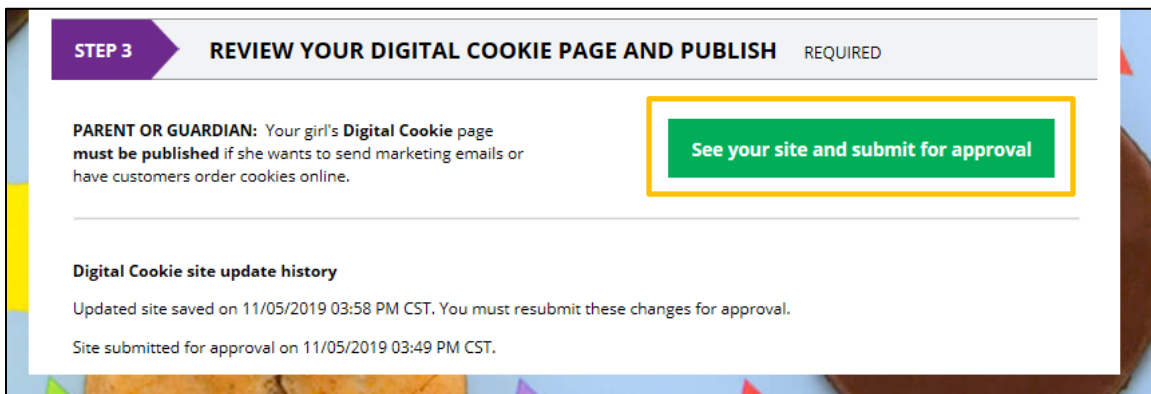
Site Setup – Girl Scout 13 or Older

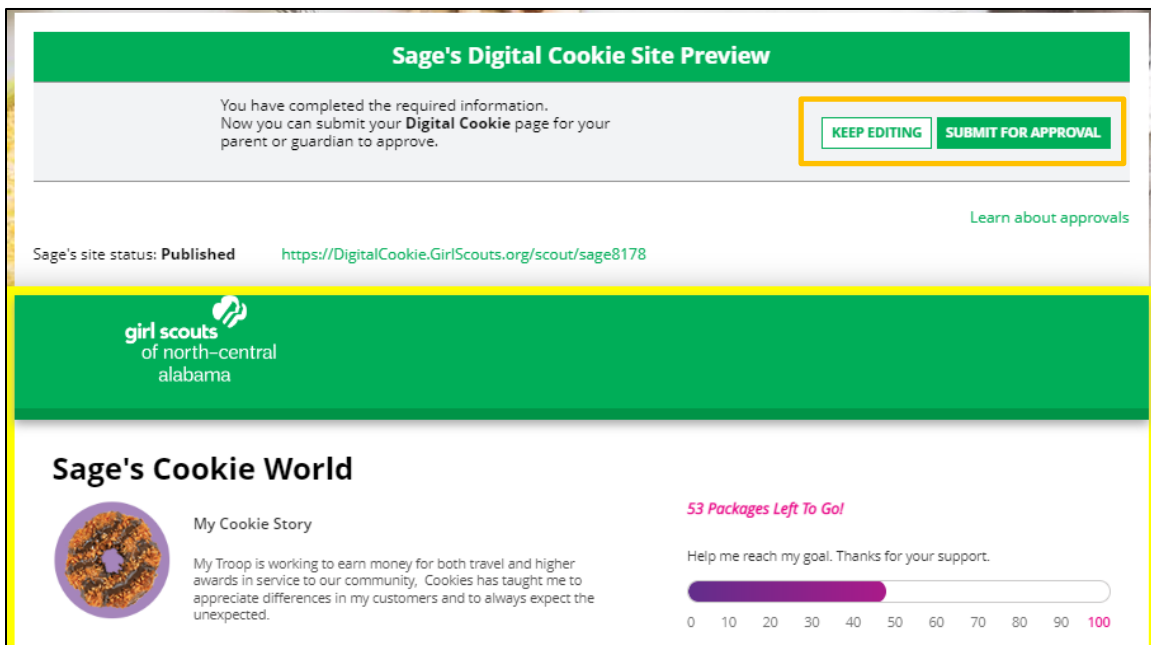**Previous steps**: Site Setup

Site Registration Girl Scout 13 and over

Step 1: Girl Scout's Site Setup

Once in the Digital Cookie site, the setup functions just like the Site Setup Girl Scout Under 13. The difference is that Step 3 will have a button at the bottom of the page instructing the Girl Scout to: "See your site and submit for approval."

Step 2: Submit Site for Approval

A preview of the site will display and the Girl Scout can either make additional edits or submit it for caregiver approval.
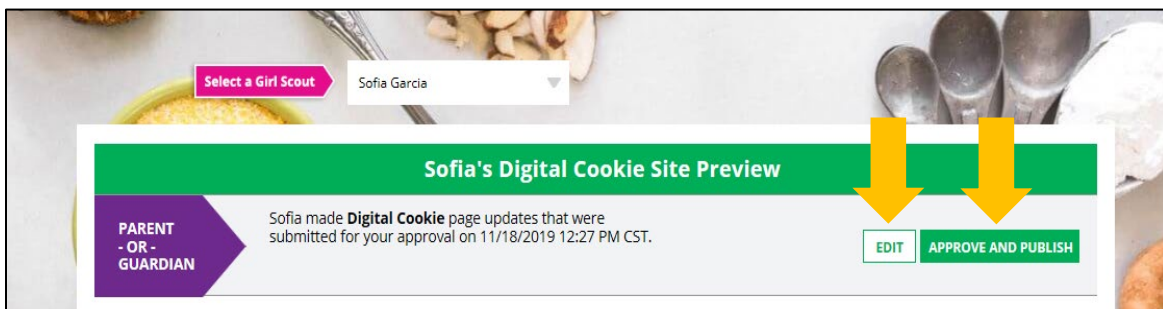
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Step 3: Caregiver Reviews and Approves Site
Once the site has been submitted for approval, the caregiver will receive an email that the Girl Scout's site needs approving.

When the caregiver clicks the pink "Review Site" button in the email, the caregiver will login and be sent to their Girl Scout's site preview.

From there the caregiver will review the site and either "Approve and Publish" to have the site go live, or click the "Edit' button to make changes.

If changes are made, the caregiver will need to click "Approve and Publish. Make sure to let the Girl Scout know changes have been made..

Step 5: Girl Scout Recieves Confirmation
The Girl Scout will receive an email confirmation that the site is approved. Now the Girl Scout is ready to send marketing emails to customers once the council's Digital Cookie sale is open.

Caregivers and Girl Scouts can also review the Cookie Entrepreneur Family Pin instructions to start the work for earning the pin and cookie badges.

Next Steps: Marketing to Customers
Cookie Entrepreneur Family Pins and Cookie Business Badges